



Drug Overdose Prevention Program Mini-Grant Application

Project proposals are due: March 5, 2021

Summary:

The Rhode Island Department of Health (RIDOH) is offering mini-grants of **up to \$4,950** to community-based organizations to support innovative projects that address the overdose epidemic in Rhode Island.

Eligible applicants are non-profit organizations and/or government entities with experience providing services, support, and engagement to populations affected by overdose in the state. Each organization or entity may submit only one mini-grant application. RIDOH anticipates funding five to seven agencies during this mini-grant cycle.

To apply:

Please submit the following documents to [Lauren Conkey](#) no later than **5 p.m. on Friday, March 5, 2021**:

1. A fully completed RIDOH Drug Overdose Prevention Mini-Grant Application (Pages 3 – 7).
2. A completed [W-9](#) to verify non-profit status and ensure timely processing of the grant award.

Interagency collaboration:

RIDOH encourages prospective applicants to partner with other community-based organizations to maximize resources and financial impact of this opportunity. Each agency in the partnership is required to submit a separate application and budget, with clearly defined roles in the project. The scopes of work should complement each other, but they should not be identical. The name(s) of the project partner(s) must be clearly identified in individual applications. Each applicant in the partnership can apply to receive up to \$4,950 to put toward the collaborative project.

Requirements:

- Project proposals must address at least one recommendation from the December 2020 [Governor's Task Force Addiction and Overdose Evidence Update](#).
- A final report, project deliverables (if applicable), and project invoice must be submitted to RIDOH within 30 days of project completion. The anticipated start date for project implementation is: **April 1, 2021**.

Restrictions:

Due to Federal budget restrictions and the current implementation of Rhode Island's [10,000 Chances Project](#), mini-grant funding **may not** be used for the following:

- Purchase of naloxone/harm reduction kits or fentanyl test strips;
- Naloxone training (overdose recognition and response);
- Implementation or expansion of prescription drug "take-back" programs (including Deterra™ Drug Deactivation bags or drug disposal boxes); and
- Direct funding or expansion of substance use treatment programs.



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Instructions: Please complete Sections I – V of the mini-grant application.

RIDOH is seeking applications for innovative interventions to address the overdose epidemic in Rhode Island. Proposed projects must align with or build upon the priorities identified in the December 2020 [Governor's Task Force Addiction and Overdose Evidence Update](#), including:

- Strategies that strengthen the relationship between the community and law enforcement.
- Expansion of drug user health and harm reduction services (*see current funding restrictions on page 1*).
- Support and fund trauma-informed mental health services in Substance Use Disorder or alcohol treatment.
- Implementation of employment and re-employment efforts to support a person's recovery. As appropriate, align with Rhode Island's [Recovery-Friendly Workplace Initiative](#).
- COVID-safe, in-person recovery support services to increase social connectedness.
- Interventions to improve the coordination and integration of treatment and recovery support services for individuals transitioning to community-based programs.
- Pilot strategies and/or interventions that acknowledge, recognize, and address institutional racism and health disparities.

SECTION I: AGENCY CAPACITY (10 points)

Briefly describe your organization’s experience providing services and support to populations affected by drug overdose. Include any experience conducting overdose prevention and response work. If your agency does not have experience working with populations affected by drug overdose but you are partnering with an agency who does, please identify that partner, along with the unique expertise each agency brings to the partnership. Use of bullet points is acceptable.

300 words maximum

SECTION II: SCOPE OF WORK (20 points)

Provide a detailed summary of the proposed project. Include the target population and a brief rationale, including any supporting data or evidence. Please describe *how* your innovative project connects to one recommendations from the December 2020 [Governor's Task Force Addiction and Overdose Evidence Update](#) listed on page 2. If you are partnering with another agency, please specifically describe *your* agency's role in the project. Include a brief summary of the work that will be carried out by your partner organization. Use of bullet points is acceptable.

500 words maximum

SECTION III: PROJECTED OUTCOMES AND EVALUATION (10 points)

What are the short-term outcomes of the project (products developed, number of people reached, etc.)? How will you measure progress and success? Add or delete rows as necessary.

Please note: The example below is not a fundable activity; it is included to help direct your thinking about project outcomes and evaluation planning.

Project Outcome(s)	How will you measure outcome success?
<i>Example:</i> By July 31, 2021, we will train 50 staff members on the administration of naloxone.	<i>Example:</i> Logs and sign-in sheets will be kept at each naloxone administration training. Number of staff trained by July 31, 2021 will be tallied.
1.	1.
2.	2.
3.	3.

SECTION IV: PERSONNEL AND WORK PLAN (10 points)

Include details about staff that will be involved with the project and *briefly* describe their relevant experience and role. Add or delete rows as necessary.

Name of Staff	Title	Experience and Role in the Project
1.		
2.		

Provide a **detailed work plan and timeline**, listing *all* steps for implementation. Projects are expected to take approximately three to six months to complete. However, a flexible timeline will be allowed as long as justification is provided in the application.

Agencies can anticipate contracts to be in place by April 2021 (exact start date TBD), with the understanding that processing delays may occur. Add or delete rows as necessary.

Activities	Staff Responsible	Begin Date	End Date
1.			
2.			
3.			
4.			

SECTION V: BUDGET NARRATIVE (10 points)

Please list and briefly describe each item in your proposed budget. Be sure to include the hourly rate and total number of hours for all personnel on the project. The categories below are suggestions; please add or delete rows as necessary. The maximum budget for this project is \$4,950.00. Add or delete rows as necessary. **There is a 10% in kind requirement to be included and submitted as part of the budget of this application.**

Please note:

Due to Federal budget restrictions and the current implementation of Rhode Island’s [10,000 Chances Project](#), mini-grant funding **may not** be used for the purchase of naloxone/harm reduction kits or fentanyl test strips, the implementation or expansion of prescription drug “take-back” programs (including Deterra™ Drug Deactivation bags or drug disposal boxes), direct funding or expansion of substance use treatment programs, and naloxone training (overdose recognition and response).

Item	Amount	Justification
Personnel		
Supplies		
Printing		
Sub-Contracts/Vendors		
Mileage		
<i>[# miles @ \$0.56/mile]</i>		
Administrative Costs		
Other		
<i>[Please specify]</i>		
TOTAL BUDGET		

If you have any questions, please contact [Lauren Conkey](#).