



Department of Health

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## SAMPLE LETTER TO ENDS RETAILERS

MAILED WEEK OF DECEMBER 8, 2019 TO ALL LICENSEES

RE: **Renewal of License for «License\_Type»**  
**License Number: «License\_No»**

Dear «Owner\_Name»:

The Rhode Island Department of Health (RIDOH) has implemented the online renewal process for your license.

Your license will expire on **January 31, 2020 (1/31/2020)**. Please renew your license 15 days prior to the expiration date to allow adequate processing time. This will be your only notice.

**Please retain this letter when renewing online. You will be asked to confirm the information below during the process.** If the Owner, License Type, or Location Address of this facility have changed you CANNOT renew this license online. **You must apply for a new license. Please contact the Department at 401-222-2828 to obtain an application.**

Please visit the Rhode Island Department of Health's secure website at <https://healthri.mylicense.com> in order to renew your license. You will need the Registration Code, «Registration Code», and your license number to register as a new user online. Note that the registration code is case sensitive.

|                             |  |
|-----------------------------|--|
| <b>Owner Name and Type:</b> |  |
| <b>License Type:</b>        | «License_Type»   |
| <b>Location Address:</b>    | «L_Address_Line_1»<br>«L_Address_Line_2»<br>«L_Address_Line_3»<br>«L_Address_Line_4» |

Please note that new licensing requirements for Electronic Nicotine Delivery Systems (ENDS) remain in effect. On September 25, 2019, Governor Gina M. Raimondo issued *Executive Order 19-09, "Protecting Rhode Island Youth Against the Harms of Vaping."* On October 4, 2019 RIDOH put into effect emergency health regulations banning the sale of flavored ENDS products in Rhode Island. The sale, or offer for sale of, or the possession with intent to offer for sale flavored ENDS products to consumers within the State of Rhode Island is prohibited (other than the taste or aroma of tobacco). Please note that flavored ENDS products containing CBD sold at Rhode Island Medical Marijuana Compassion Centers are exempt from this regulation (due to separate licensing requirements).

At the time of license application and renewal, you will be required to self-certify that the ENDS products sold to consumers in Rhode Island are **not** flavored ENDS products. The inspections and enforcement actions related to these regulations are a collaboration between RIDOH and other State agencies. We thank you in advance for your cooperation.