



Renovation, Repair & Painting/Lead Hazard Control Checklist

RIDOH Inspector		Date	
Property Owner		Phone	
Inspection Address		Unit(s)	
Common Area(s)		Exterior	
Facility (check all that apply)	Residential Rental Unit	At Risk Occupant	
	Child Care Facility	School	
Lead Renovation Firm		License LRF #	
Address		Phone	Fax
Lead Renovator		Certification	
Complaint?		Other (specify)	

RRP/LHC Information						
Is the project an emergency renovation operation ¹ ?	Yes	No	N/A			
Is the project spot removal ² ?	Yes	No	N/A			
Is the work RRP?	Yes	No	N/A			
Is the work LHC?	Yes	No	N/A			
RIDOH variance(s) granted for this project?	Yes	No	N/A			
Lead Renovator will perform cleaning verification procedure?	Yes	No	N/A			
Lead Inspector will perform clearance inspection ³ ?	Yes	No	N/A			
1. Lead Renovation Firm license and Lead Renovator on-site is required for the cleaning phase of the project. 2. No prohibited work practices may be used. 3. LHC or HRC Clearance Inspection required if the work is to correct lead hazards.						

3.17.3(A) - Lead Renovation Firm						
Does the company or individual have a RIDOH Lead Renovation Firm license?	Yes	No				
Firm Name/License#:						
Are all subcontractors RIDOH-licensed Lead Renovation Firms?	Yes	No	N/A			
Name/License#:						
Name/License#:						

3.17.3(B)(1)(a) - Lead Renovator						
Is a certified Lead Renovator on-site?	Yes	No				
Name:						

3.17.3(B)(1)(c) - Workers						

Were all workers properly trained? Name: Name: Name: Name: Name: Name:	Yes		No		N/A	
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3.17.4 – Pre-Renovation Education						
Did the Lead Renovation Firm distribute <i>Renovate Right</i> to owner, occupants and/or parents at least 7 days but no more than 60 days before work began?	Yes		No			
Did the notification include the firm's name/license/contact; nature & location of work; start & end dates of work?	Yes		No			
For common areas, are signs posted in common areas with firm's name/license/contact; nature & location of work; start & end dates of work; how to get a free copy of the pamphlet?	Yes		No		N/A	
For child care facilities, are signs posted in common areas with firm's name/license/contact; nature & location of work; start & end dates of work; how to get a free copy of the pamphlet?	Yes		No		N/A	

3.17.5 - Start Work Notification						
For RRP projects, was a SWN received by RIDOH 7 days before the job started?	Yes		No		N/A	
For LHC projects, was a SWN received by RIDOH 7 days before the job started?	Yes		No			
Were copies of any RIDOH variances submitted with SWN?	Yes		No		N/A	
Was a separate SWN submitted for each phase of the project?	Yes		No		N/A	
Was the Lead Renovator assigned to the project named on the SWN? Name/License#:	Yes		No			
Did the work begin before the start date on the SWN?	Yes		No			
Was a Revised SWN received by RIDOH if work did not begin or end within 7 days of the dates on the SWN?	Yes		No		N/A	
Was a canceled SWN received by RIDOH if the job was canceled or postponed with no known start date?	Yes		No		N/A	

3.17.6 - Worker Protection						
Are all persons entering the containment wearing the following?	Yes		No		N/A	
Protective outerwear						
Disposable gloves						
Hair covering						
Shoe covers						
Proper respirator						

3.17.7 – Occupant Protection						
Did occupants vacate the work area(s) during the RRP or LHC activities?	Yes		No		N/A	
Are all movable objects removed from the work area or covered with poly & secured with duct tape?	Yes		No		N/A	

3.17.8(A) – Interior Containment						
Are critical barriers of 1 layer of poly constructed between work areas & non-work areas?	Yes		No		N/A	
Are all windows and doors in work area closed?	Yes		No		N/A	

Are any windows that open to an enclosed area securely locked or sealed with poly & duct tape	Yes		No		N/A	
Are doors used to enter work area covered with 2 layers of poly to allow workers to pass through while confining dust/debris?	Yes		No		N/A	
Are floors covered with poly & secured with duct tape?	Yes		No		N/A	
Is all HVAC equipment in or passing through work area shut down & locked out?	Yes		No		N/A	
Are all intake openings, exhaust openings & any seams in HVAC system components in the work area sealed with poly and/or duct tape	Yes		No		N/A	
Are all other openings between work areas & non-work areas (doorways, drains, ducts, grills, grates, diffusers) sealed with poly & duct tape	Yes		No		N/A	

3.17.8(B) - Exterior Containment						
Are all objects within 50' of the work area removed or covered with an impenetrable material & secured?	Yes		No		N/A	
Is a 20' perimeter around the work area established?	Yes		No		N/A	
Are doors used to enter work area covered with 2 layers of poly to allow workers to pass through while confining dust/debris?	Yes		No		N/A	
Are all windows & doors within 20' of work area closed?	Yes		No		N/A	
For mechanical paint removal, are all windows & doors on that side of the building closed & sealed from the outside; all a/c units turned off, covered with poly & secured with duct tape?	Yes		No		N/A	
Is the ground below work area covered with an impenetrable material extending at least 10' from the work area & secured?	Yes		No		N/A	
Are vertical shrouds erected if space did not permit ground sheeting to extend at least 10'?	Yes		No		N/A	

3.17.9 - Special Requirements in Common Areas						
For 2 common hallways, was work completed and cleared in first hallway before work begins in second hallway?	Yes		No		N/A	
For 1 common hallway, were affected dwelling units vacated until after dust clearance is achieved OR did occupants exit the dwelling before work began and will not return until the area is thoroughly cleaned & all waste removed?	Yes		No		N/A	

3.17.10 - Additional Requirements for Mechanical Paint Removal						
Are floors covered with 2 sheets of 6-mil poly?	Yes		No		N/A	
Are walls covered with 1 sheet of 6-mil poly?	Yes		No		N/A	
Are all windows & doors covered with 2 sheets of 6-mil poly?	Yes		No		N/A	
If present, are baseboard/floor & baseboard/wall joints HEPA vacuumed & caulked OR sealed with an additional layer of 6-mil poly above the top of the baseboards, extending out onto the floor at least 6" & secured with duct tape?	Yes		No		N/A	

3.17.11 - Additional Requirements for Demolition Activities						
Are floors covered with 2 sheets of 6-mil poly?	Yes		No		N/A	
Are walls covered with 1 sheet of 6-mil poly?	Yes		No		N/A	
Are all windows and doors covered with 2 sheets of 6-mil poly?	Yes		No		N/A	
If present, are baseboard/floor & baseboard/wall joints HEPA vacuumed & caulked OR sealed with an additional layer of 6-mil poly above the top of the baseboards, extending out onto the floor at least 6" & secured with duct tape?	Yes		No		N/A	
	Yes		No		N/A	

3.17.12 – Control of Access						
Is the worksite secured against unauthorized entry?	Yes		No		N/A	
Are warning signs properly posted at all entrances to the containment area?	Yes		No			

3.16.10(C)(1)(a) - Prohibited Work Practices						
Are any prohibited work practices being used? (specify)	Yes		No		N/A	
Dry scraping						
Dry sanding						
Heat gun > 1100°						
Open-flame burning						
Flammable paint strippers or containing methylene chloride						
Mechanical paint removal equipment without HEPA vacuum system						
Mechanical paint removal equipment with sanding/scraping disk wider than the surface it's being used on						
Dry abrasive blasting equipment used on interior surfaces						
Dry abrasive blasting equipment used without a HEPA vacuum system on exterior surfaces						
Uncontained hydro-blasting, pressure or power washing						

3.17.13(A) –Interior Cleaning						
Is the work area free from visible dust, paint chips, or debris?	Yes		No			
Is a true HEPA vacuum on-site?	Yes		No			
For non-mechanical paint removal, did final cleaning begin at least 1 hour after preliminary cleaning?	Yes		No		N/A	
For mechanical paint removal, did final cleaning begin at least 24 hours after preliminary cleaning?	Yes		No		N/A	
Is all lead-containing waste material wrapped, bagged, or placed in appropriate containers?	Yes		No		N/A	

3.17.13(B) – Exterior Cleaning						
Is the work area free from visible dust, paint chips, or debris?	Yes		No			
Is all lead-containing waste material wrapped, bagged, or placed in appropriate containers?	Yes		No		N/A	

3.17.15 – Cleaning Verification						
Did the Lead Renovator perform the EPA Cleaning Verification (CV) Procedure and document it on the RRP checklist?	Yes		No		N/A	

3.17.19(A) – Waste						
Is all lead-containing waste stored in a secure location to prevent access by unauthorized persons prior to disposal?	Yes		No		N/A	

3.17.16 - Required Records at the RRP/LHC Project Site						
Are the following records available on-sitet?						
Lead Renovation Firm Name/License #:	Yes		No			
Lead Renovator Name/certificate:	Yes		No			
Worker Name/training:	Yes		No		N/A	
Worker Name/training:	Yes		No		N/A	
Worker Name/training:	Yes		No		N/A	
Worker Name/training:	Yes		No		N/A	
Worker Name/training:	Yes		No		N/A	
Worker Name/training:	Yes		No		N/A	
Proof of distributing <i>Renovate Right</i> ?	Yes		No			

Copies of all Start Work Notifications?	Yes		No		N/A	
Copies of all correspondence with regulatory agencies (building permits or variances, RIDOH notices or orders, etc.)?	Yes		No		N/A	
Results of any paint testing of surfaces affected by the work?	Yes		No		N/A	
RRP checklist?	Yes		No		N/A	

Written Variances/ Alternate Work Practices						
Were alternate work procedures approved by RIDOH?	Yes				N/A	
Are the alternative work procedures being performed as specified in the variance request/approval?	Yes		No		N/A	

Summary of Findings:	Compliant	Noncompliant

LIST NONCOMPLIANT ITEMS CORRECTED DURING INSPECTION:

Comments:

Actions: (check all that apply)	None	Compliance Letter	Education Letter	Warning Letter	Notice of Noncompliance
	Consent Agreement	Pre-Hearing Conference	Administrative Hearing	Fine	Other (specify)

RIDOH Inspector			
Signature		Date	