



**Rhode Island Department of Health  
Climate, Health & Community Resilience Mini Grant Application**

**Mini Grant Memo**

To: Eligible Mini-Grant Applicants  
From: Laura Bozzi, Climate Change Program  
Date: April 3, 2018  
Re: Climate, Health & Community Resilience Mini Grants

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The Rhode Island Department of Health (RIDOH) Climate Change Program invites applications to its mini-grant program. Eligible applicants are non-profit organizations or municipal governments. (Organizations without formal non-profit status may apply with a fiscal agent.) Grants will be awarded up to \$4,900 for the purpose of conducting educational and capacity building activities. Projects should seek to help prepare Rhode Islanders for the health effects of climate change and build healthy and resilient communities.

Mini-grant activities should begin approximately by May 15 and must be completed by August 31, 2018. A final summary report, project deliverables, and project invoices are due by September 30, 2018.

To apply, complete and submit the following items:

1. Mini-grant Cover Form
2. Scope of Work and Budget Form
3. Signed W-9 to ensure timely processing of grant award

An optional informational session to review program details will be held on Wednesday, April 18 10am-11:30am at the Department of Health (3 Capitol Hill, Providence), Conference Room 209.

Completed applications must be submitted to Laura Bozzi electronically to [laura.bozzi@health.ri.gov](mailto:laura.bozzi@health.ri.gov) or in person to 3 Capitol Hill Room 206 **no later than 4 p.m. on Monday, April 30, 2018.**

Applicants must score at least 40 of the 60 points to remain eligible to receive an award. Applicants will be notified of the final grant decision within two weeks of the application deadline.

Questions should be directed to Laura Bozzi, [laura.bozzi@health.ri.gov](mailto:laura.bozzi@health.ri.gov) or 401-222-7757.



## Rhode Island Department of Health Climate, Health & Community Resilience Mini Grant Application

### Scope of Work Overview

The effects of climate change are already being seen here in Rhode Island, and their impacts to public health are expected to increase over time. The RIDOH Climate Change Program seeks to partner with local organizations to increase awareness about the health risks from climate change and to promote actions to reduce those risks and build healthy and resilient communities.

*Health effects from climate change can include:*

- **Extreme Heat:** In recent years, there have been higher-than-average temperatures, warmer summers, and more extreme-heat days. These changing conditions can cause more illnesses and deaths, especially for the elderly, people who have cardiac or breathing problems, people who work outside, and people who don't have access to air-conditioning.
- **Storms & Flooding:** The intensity and frequency of hurricanes has increased since the early 1980s. With storms and floods come immediate dangers, as well as later effects including mold growth, bacterial contamination, trauma and mental health impacts, and long-term effects on local economies and community connectedness.
- **Mosquitoes & Ticks:** Climate change can cause heavier rains, longer warm seasons, and warmer winters. This can make the environment more hospitable to certain types of mosquitoes that carry disease. Similarly, these environmental changes make conditions more hospitable for ticks that carry disease including Lyme Disease.
- **Air Quality:** Climate change impacts the air we breathe, both indoors and outdoors. We can expect changes that will particularly affect people with asthma, COPD, diminished lung function, emphysema, and allergies.
- **Food:** Climate Change has the potential to impact access to safe and affordable food locally, nationally, and internationally. Increasing temperatures, drought, power outages, and ecological changes all threaten the safety and availability of our food.
- **Water:** Public health, infrastructure, agriculture, and ecosystems are all impacted by water quality and quantity. Waterborne bacteria, viruses, parasites, and algae all pose health risks. As climate change contributes to the warming of Rhode Island's waters, contaminants may become more common, leading to increased cases of illness or disease.

We welcome proposals for mini-grant projects that address any of the above ways that climate change affects human health.

We recognize that organizations may not have worked explicitly on climate change or environmental-related projects, but that they have an interest in protecting their community from climate change's health effects, as well as in building community resilience; we welcome applications from these organizations.

Proposed projects can employ theories of change that include but are not limited to: education and outreach, building community connectedness, planning exercises, skills sharing, and on-the-ground/infrastructure improvements.



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*Example mini-grant projects:*

- Offer workshops for farmers about climate-resilient practices, and/or support skills-sharing by farmers about adapting to changing conditions
- Create a local “know-your-neighbor campaign” to encourage more social connectedness
- Emergency preparedness and extreme heat trainings for seniors at a senior center or library
- Develop lesson plans to teach climate and health to elementary school children; make the plans publicly available
- Conduct outreach to school sports coaches about heat and air quality alerts
- Carry out a green infrastructure project or tree planting project
- Implement a community outreach campaign including letters to the editor in local papers, social media, and/or presentations at local libraries or other community sites
- Youth- driven activities (applications written by youth are encouraged)
- Hurricane/emergency preparedness activities and education for those in flood prone areas

All grantees will be expected to attend a training and networking workshop at the start of the project period (date to be determined). The Climate Change Program will provide additional technical assistance and support to grantees, as needed.

To learn more about the RIDOH Climate Change Program, visit:

[http://health.ri.gov/programs/detail.php?pgm\\_id=174](http://health.ri.gov/programs/detail.php?pgm_id=174)



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**MINI GRANT COVER FORM**

Organization Name:			
Street Address:			
City/Town:	State: Rhode Island	Zip:	City/Town:
Organization Executive Director Name:			Phone Number and Extension:
Organization Executive Director Email:			
Project Contact Name:			Phone Number and Extension:
Project Contact Email:			
Federal Identification Number/FEIN:			Amount Requested:

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Authorized Signature

Title

Date

- By signing this form, I state that, to the best of my knowledge that all information in this Mini Grant Proposal is true and correct.



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**Application Form & Budget**

**Instructions:** Please complete Sections 1-6 of the mini-grant application.

Completed applications must be submitted to Laura Bozzi electronically to [laura.bozzi@health.ri.gov](mailto:laura.bozzi@health.ri.gov) or in person to 3 Capitol Hill Room 206 no later than 4 p.m. on Monday, April 30, 2018.

**SECTION 1: ORGANIZATIONAL CAPACITY (10 points)**

Briefly describe your organization, its mission, and experience relevant to the proposed project. Identify the population/community your project will focus on, and your organization's experience working with this group of people. **200 words maximum**

**SECTION 2: SCOPE OF WORK (20 points)**

Provide a detailed summary of the proposed project. Describe how this project furthers the Climate Change Program's mission to help prepare Rhode Islanders for the health effects of climate change and build healthy and resilient communities. **300 words maximum**



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**SECTION 3: PROJECTED OUTCOMES AND EVALUATION (10 points)**

What is/are the short-term outcome(s) of the project (i.e., products developed, number of people reached)? How will you measure progress? What are the intended long-term outcomes of your project (i.e., behavior change)? Add or delete rows as necessary.

<b>Project Outcome(s)</b>	<b>How will you measure outcome success?</b>
<i>Example:</i> Offer 2 workshops with a total of 35 participants.	<i>Example:</i> Sign in sheets will be completed at the workshops. Total number of participants will be tallied.
1.	1.
2.	2.
3.	3.
<b>Intended long-term outcome(s) of the project:</b>	
1.	
2.	



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**SECTION 5: PERSONNEL & WORK PLAN (10 points)**

List the staff that will be involved with the project and *briefly* describe their relevant experience. Add or delete rows as necessary.

Name	Title	Experience
1.		
2.		

Provide project work plan. All grant activities must be completed by August 31, 2018. The exact start date will be dependent on state purchasing procedures. Use May 14, 2018 as an estimated "Begin Date." Add or delete rows as necessary.

Activities	Staff Responsible	Begin Date	End Date
1.			
2.			
3.			
4.			



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**SECTION 6: BUDGET & JUSTIFICATION (10 points)**

Please list and briefly describe your proposed budget. The maximum allowable budget for this project is \$4,900.00. The budget period is approximately May 14, 2018- August 31, 2018.

Item	Justification	Amount (\$)
<b>EXPENSE CATEGORY</b>		
<b>Personnel (please specify):</b>		
		\$
<b>Travel (local) (Rate cannot exceed \$0.545 per mile):</b>		
		\$
<b>Supplies (please specify):</b>		
		\$
<b>Printing:</b>		
		\$
<b>Postage:</b>		
		\$
<b>Facilities/Rental Expense:</b>		
		\$
<b>Other (please specify):</b>		
		\$
<b>TOTAL DIRECT COST TO GRANT</b>		\$
<b>INDIRECT ADMINISTRATIVE COSTS (cannot exceed 10% if no approved federal indirect cost rate)</b>		
		\$
<b>TOTAL AMOUNT REQUESTED (direct cost + indirect cost) (may not exceed \$4,900)</b>		\$
<b>IN-KIND CONTRIBUTIONS:</b>		
<b>MATCH FUNDS:</b>		
<b>TOTAL OF IN-KIND CONTRIBUTIONS &amp; MATCH FUNDS:</b>		\$