



## **REQUEST FOR PROPOSALS**

RHODE ISLAND DEPARTMENT OF HEALTH

**March 22, 2019**

## **ADDENDUM #5**

**RFP# 2019RIDOH001  
Health Equity Zones**

---

### **NOTICE TO VENDORS:**

**Attached are questions and answers to the above referenced RFP.**

Interested parties should monitor this website on a regular basis for any additional information that may be posted.

**RFP # 2019RIDOH001**  
**“Health Equity Zones”**

Question #1: Are we attaching the updated needs assessment, or a plan TO update the needs assessment?

**Answer: You are attaching a plan to update the needs assessment.**

Question #2: D. The Maintain and Expand HEZ Collaborative is an abstract document that will be included. What is this document?

**Answer: This is an abstract document that the applicant would include outlining their Collaborative. This would count towards the 25-page limit narrative.**

Question #3: E. The Cohort Two Peer Mentoring is a narrative on how you intend to mentor a new HEZ collaborative. Is this in the narrative or an attachment?

**Answer: This is part of the narrative.**

Question #4: Can you help clarify the MOU and LOS requirements? Specifically:

- Does it meet the expectation if we: a) Provide an MOU for anyone who will be subcontracted with this request, and b) Provide a LOS for all other partners?

**Answer: Yes, however, MOUs are not required as you may not know the funding award amount until after the application process is complete.**

- If we need an MOU for partners who ARE NOT being subcontracted through this funding stream, it is appropriate to attach the MOU currently in force under the other funding stream?

**Answer: Please see response above.**

- Is there any instance in which we need both an MOU and an LOS from the same partner?

**Answer: Not at this time, as we are not requiring MOUs to be submitted as part of the application.**

Question #5: A lot of references are made to demonstrating that the budget request fills a gap, particularly when other funding is in place. Would it be appropriate to include a budget that includes all funding streams on one spreadsheet? If yes, would that be

in addition to the budget worksheet provided or would it replace the budget worksheet provided?

**Answer:** You can include a budget that includes all funding streams on one spreadsheet, but it does not replace the budget worksheet provided. The applicant needs to submit a budget and budget worksheet that aligns with the amount of funding that is being requested as part of this application from RIDOH. Please include the 10% match documented as it is a requirement of this RFP.

Question #6: Are there fillable or non-pdf versions of the forms included in the RFP, specifically the ones on p. 29 and p. 54?

**Answer:** Uploaded to [ridoh.gov](http://ridoh.gov)

Question #7: Do you want to see our collaborative's workplan as a whole, including other funding streams, or a workplan specific to this funding request?

**Answer:** If available, please include both workplans, however this is an application for resources, so the requirement is a workplan specific to this funding request.

Question #8: It is a requirement to have MBE/WBE participation?

**Answer:** It is not a requirement of this RFP, however MBE/WBE participation will be provided up to 6 bonus points based on the breakdown in Section 7: Evaluation and Selection.