



Healthy Drinking Waters for Rhode Islanders

Electronic Data Submission Fact sheet

Electronic Data Submission

The Department of Health accepts water quality data from environmental laboratories on behalf of public water suppliers. The web-based system provides an alternative to submitting handwritten or paper-based reports. All of the necessary legal, security and electronic signature functions are included to provide for completely paperless reporting.

Water systems must register to authorize laboratories to submit results on their behalf. Laboratories must register, agree to the terms and conditions and indicate names of individuals responsible for submitting data.

How to Submit Electronically

Read the manual. The User's Manual provides instructions for registering a Laboratory creating an account and password, and obtaining a Personal Identification Number (PIN) used for certification of electronic submissions of laboratory data.

Register your lab. The Laboratory Director must complete, sign, notarize, and submit an Agreement to the Terms and Conditions for Electronic Drinking Water Quality Data Submission. This form indicates the Lab or system's intent to participate in the program according to specified terms and identifies the individuals who will have Administrator access to the Reporting System. A minimum of two Administrators is recommended, usually the Lab Manager and / or Quality Assurance Officer. The Responsible Official may also server as the Administrator.

Water systems check that laboratories have been on your behalf. Laboratories may only submit public water supply data with the explicit approval of suppliers. If this has not been done you need to file a laboratory selection form.

Go online and sign up! <http://node.ri.gov/e2/>

For full functionality you need: Microsoft Internet Explorer 6.0 or higher, Adobe Reader 5.0 or higher. For best performance you should have Broadband Internet Connection or higher, Pentium II processor or higher, Microsoft Windows 2000 or higher and 256 MB of RAM or higher.

Contact & Forms

Account Setup:

Technical Assistance:

Richard.Amirault@health.ri.gov

<http://node.ri.gov/e2/>

waterdatahelp@health.ri.gov

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