



Rhode Island Department of Health Immunization Program



Notice:

You have been directed to this page in order to complete the required Self-Study before being granted access to OSMOSSIS for vaccine ordering.

This Self-Study should take you approximately 5-10 minutes to complete. We apologize for any inconvenience, however this training is necessary due to new features that have been added to the ordering program.

Upon completion of the Self-Study you will be instructed on how to reactivate your ordering privileges.

Thank you.





OSMOSSIS

Ocean State Management of State Supplied Immunizations System

On-line Self Study Program New Receiving Module

Revised 03/2017

Receiving Refrigerator Shipments



MONTHLY Vaccine

Order ID: 10574
Next Order Date: 11/25/2016
Ordering Disabled Reason: **There are shipments to receive**

PRINT OUT Current Inventory Lot# Report

Place Vaccine Order

Transfer Vaccine to Another Practice

Enter Vaccine Return or Waste Information

Product Lot Expiration Report

INFLUENZA Vaccine

Order ID: F10575
Next Order Date: NOW
Order Status: New

PRINT OUT Current Flu Inventory Lot# Report

Submit Dose Admin Report / Flu Vaccine Order

Transfer Vaccine to Another Practice

Enter Vaccine Return or Waste Information

Receive Shipment from Distributor

| Order Id | Shipped | Tracking Information | Packing Slip Delivery # |
|----------|------------|-----------------------------------|-------------------------|
| 10574 | 10/29/2016 | 1ZX1228Y10574 UPS | #10574 |
| 10574 | 10/29/2016 | 2DX1228Y10574 UPS | N/A (Direct Ship) |

View Order History

Generate Returns Packing List

Once an order has been Approved it will be transmitted to CDC for shipment. Upon release of the product from the Distribution Center your Vaccine Order Menu will be updated to show you that there is a shipment to receive. The information will include both the shipment date and a tracking number. Once the product is delivered you will need to receive it into OSMOSSIS.

By clicking on the Packing Slip Delivery # you will be brought to the details of the shipment, where you can receive the product when it arrives.

By clicking on the Tracking # you will be brought to the website of the shipping company in order to view the status of your delivery.

Receiving Refrigerator Shipments



Receive Vaccine Shipment

For Tracking Number: 1ZX1228Y10574 (UPS)

Date Shipment Received: *

Vaccine arrived within the allowable temperature ranges?: * Yes No

Packing Slip Delivery #10574

Adult Vaccine Shipment Summary

| Vaccine Type/ Line Item | NDC Code | Brand | Lot # | Shipped Doses | Rec'd Doses |
|----------------------------|---------------|----------|-----------|------------------|----------------------------------|
| HEP B-A | | | | | |
| 1 | 58160-0821-52 | Engerix | 102893840 | 100 | <input type="text" value="100"/> |
| HEPA-AD | | | | | |
| 2 | 58160-0826-52 | Havrix | 102893840 | 100 | <input type="text" value="100"/> |
| HPV9 | | | | | |
| 3 | 00006-4119-03 | Gardasil | 102893840 | 10 | <input type="text" value="10"/> |
| MCV4 AD | | | | | |
| 4 | 49281-0589-05 | Menactra | 102893840 | 10 | <input type="text" value="10"/> |

Pediatric Vaccine Shipment Summary

| Vaccine Type/ Line Item | NDC Code | Brand | Lot # | Shipped Doses | Rec'd Doses |
|----------------------------|---------------|----------|-----------|------------------|----------------------------------|
| DTAP-IPV | | | | | |
| 12 | 58160-0812-52 | Kinrix | 102893840 | 100 | <input type="text" value="100"/> |
| DTAP-IPV-HEPB | | | | | |
| 13 | 58160-0811-52 | Pediarix | 102893840 | 100 | <input type="text" value="100"/> |
| HEP A | | | | | |
| 14 | 58160-0825-52 | Havrix | 102893840 | 100 | <input type="text" value="100"/> |

Save & Continue Later

Receive Shipment

Cancel

The page below will open when you click on Packing Slip Delivery #10574 to receive products shipped by McKesson Specialties.

Fill in the date the shipment was received at your facility and verify that the vaccine arrived within the appropriate temperature ranges. (Verify by looking at the temperature strips included in the package)

Once the shipment arrives you should immediately receive the product into inventory. Shipping errors must be reported to RIDOH within 4-hours of delivery in order to receive credit for shipping errors.

Contact RIDOH immediately at 401-222-4639 if the product in the container does not match the packing slip or if the shipping temperature is out of acceptable range (check temp strip in container)

Receiving Refrigerator Shipments



Receive Vaccine Shipment

For Tracking Number: 1ZX1228Y10574 (UPS)

Date Shipment Received: *

Vaccine arrived within the allowable temperature ranges?: * Yes No

Once you enter the shipment delivery information you will see a pop-up instructing you to move on to receiving the products within the delivery, click on the "Return to form" option.

Receive Vaccine Shipment

For Tracking Number: 1ZX1228Y10574 (UPS)

Date Shipment Received: * Oct 31, 2016

Vaccine arrived within the allowable temperature ranges?: * Yes No

Verify Dose Counts

Verify that the amount in the Received Doses column is what you physically received. If it is not, please enter the correct amount.

Return to form

Should you try to complete the receipt of the shipment without the "Date Shipment Received" and "temp range" answers you will see an Error Pop-up requiring that you complete the data, click on the "Return to form" option.

Receive Vaccine Shipment

For Tracking Number: 1ZX1228Y10574 (UPS)

Date Shipment Received: * Date required

Vaccine arrived within the allowable temperature ranges?: * Yes No value is required

Incomplete or Invalid Data

The information cannot be submitted as entered. Note any error messages and fix all errors and omissions.

Return to form

Receiving Refrigerator Shipments



Packing Slip Delivery #10574

Adult Vaccine Shipment Summary

| Vaccine Type/ Line Item | NDC Code | Brand | Lot # | Shipped Doses | Rec'y'd Doses |
|----------------------------|---------------|----------|-----------|------------------|----------------------------------|
| HEP B-A | | | | | |
| 1 | 58160-0821-52 | Engerix | 102893840 | 100 | <input type="text" value="100"/> |
| HEPA-AD | | | | | |
| 2 | 58160-0826-52 | Havrix | 102893840 | 100 | <input type="text" value="100"/> |
| HPV9 | | | | | |
| 3 | 00006-4119-03 | Gardasil | 102893840 | 10 | <input type="text" value="10"/> |
| MCV4 AD | | | | | |
| 4 | 49281-0589-05 | Menactra | 102893840 | 10 | <input type="text" value="10"/> |

Pediatric Vaccine Shipment Summary

| Vaccine Type/ Line Item | NDC Code | Brand | Lot # | Shipped Doses | Rec'y'd Doses |
|----------------------------|---------------|----------|-----------|------------------|----------------------------------|
| DTAP-IPV | | | | | |
| 12 | 58160-0812-52 | Kinrix | 102893840 | 100 | <input type="text" value="100"/> |
| DTAP-IPV-HEPB | | | | | |
| 13 | 58160-0811-52 | Pediarix | 102893840 | 100 | <input type="text" value="100"/> |
| HEP A | | | | | |
| 14 | 58160-0825-52 | Havrix | 102893840 | 100 | <input type="text" value="100"/> |

Save & Continue Later

Receive Shipment

Cancel

Verify that the products you receive match the product and quantities listed on the Receive Shipments page.

The next step is to confirm the quantity of vaccine that was delivered by product TYPE, NDC, and Lot #. The Rec'd Doses field will already be populated by the shipping file RIDOH received from McKesson. Please verify the quantity of doses received matches what is in the shipping container. If product shipped does not match change the quantity of Rec'd Doses appropriately.

You must report the discrepancy to RIDOH **within 4 hours of delivery**. DO NOT discard the packing slip, it will be needed by RIDOH to verify the delivery discrepancy.

Once you have made any necessary changes, or to receive the shipment as indicated, just click the Receive Shipment button.

OSMOSSIS will not allow you to place another vaccine order until your previous order is received into the system.

Receiving Frozen Shipments



MONTHLY Vaccine

Order ID: 10574
Next Order Date: 11/25/2016
Ordering Disabled Reason: **There are shipments to receive**

PRINT OUT Current Inventory Lot# Report

Place Vaccine Order

Transfer Vaccine to Another Practice

Enter Vaccine Return or Waste Information

Product Lot Expiration Report

INFLUENZA Vaccine

Order ID: F10575
Next Order Date: NOW
Order Status: New

PRINT OUT Current Flu Inventory Lot# Report

Submit Dose Admin Report / Flu Vaccine Order

Transfer Vaccine to Another Practice

Enter Vaccine Return or Waste Information

Receive Shipment from Distributor

| Order Id | Shipped | Tracking Information | Packing Slip Delivery # |
|----------|------------|----------------------|-------------------------|
| 10574 | 10/29/2016 | 1ZX1228Y10574 UPS | #10574 |
| 10574 | 10/29/2016 | 2DX1228Y10574 UPS | N/A (Direct-Ship) |

View Order History

Generate Returns Packing List

To receive any deliveries of frozen vaccine delivered directly from Merck Pharmaceuticals Click the **“N/A (Direct Ship)”** link in the Receive Shipments From Distributor field.

The receiving process is the same as indicated on the previous page..

Receiving Damaged Shipments



Receive Vaccine Shipment

For Tracking Number: 1ZK1216Y10586 (UPS)

Date Shipment Received: Oct 31, 2016

Vaccine arrived within the allowable temperature range? Yes No

Packing Slip Delivery # 10586

Adult Vaccine Shipment Summary

| Vaccine Type / Lot Name | NDC Code | Brand | Lot # | Original Qty | Rec'd Qty |
|-------------------------|---------------|---------|-----------|--------------|-----------|
| HEP B-A | 58160-0821-02 | Engelq | 102895521 | 10 | 10 |
| MENB | 46028-0111-01 | Baxevio | 102895521 | 40 | 40 |
| MNR AD | 00000-0081-00 | MNR B | 102895521 | 10 | 10 |

Pediatric Vaccine Shipment Summary

| Vaccine Type / Lot Name | NDC Code | Brand | Lot # | Original Qty | Rec'd Qty |
|-------------------------|---------------|----------|-----------|--------------|-----------|
| MCV4 | 49281-0509-05 | Menactra | 102895521 | 10 | 10 |

Buttons: Save & Continue Later, Receive Shipment, Cancel

Verify that the amount in the Received Dose Count column is what you physically received. If it is not, please enter the correct amount because this box was removed out of automatic temperature range, you will be required to return all quantities that you record as received!

Buttons: Return to Form

If product is received out of the acceptable temperature ranges (indicated by the enclosed temperature strip) please contact RIDOH immediately (within 4 hours of product delivery) before receiving the delivery into OSMOSSIS.

If it is decided that the product is no longer viable you will need to select the **NO** indicator as to whether the “Vaccine arrived within the allowable temperature ranges?” and you will see the “Verify Dose Count” message appear. Click “Return to form”

You will still need to verify that all the product indicated on the packing slip, in the package, and on the shipping summary file uploaded to OSMOSSIS match.

Once all the product quantities are verified or adjusted you will select Receive Shipment and another pop-up message will appear confirming that you want to continue with the return of vaccine that was shipped inappropriately.

All products in the order must be received before automatic replacement order will be created. Automatic return will not be created until the replacement order is approved by RIDOH.

Receive Vaccine Shipment

For Tracking Number: 1ZK1216Y10586 (UPS)

Date Shipment Received: Oct 31, 2016

Vaccine arrived within the allowable temperature range? Yes No

Packing Slip Delivery # 10586

Adult Vaccine Shipment Summary

| Vaccine Type / Lot Name | NDC Code | Brand | Lot # | Original Qty | Rec'd Qty |
|-------------------------|---------------|---------|-----------|--------------|-----------|
| HEP B-A | 58160-0821-02 | Engelq | 102895521 | 10 | 10 |
| MENB | 46028-0111-01 | Baxevio | 102895521 | 40 | 40 |
| MNR AD | 00000-0081-00 | MNR B | 102895521 | 10 | 10 |

Pediatric Vaccine Shipment Summary

| Vaccine Type / Lot Name | NDC Code | Brand | Lot # | Original Qty | Rec'd Qty |
|-------------------------|---------------|----------|-----------|--------------|-----------|
| MCV4 | 49281-0509-05 | Menactra | 102895521 | 10 | 10 |

Buttons: Save & Continue Later, Receive Shipment, Cancel

If you continue you will be reporting a replacement breach. All items in this shipment will be reported as returned and an order will automatically be placed to replace those items.

Buttons: Return to Form, Continue

Receiving Multiple Packages



OSMOSSIS Vaccine Ordering Menu

MONTHLY Vaccine

Order ID: 10567
Next Order Date: 10/25/2016
Ordering Disabled Reason: **There are shipments to receive**

PRINT OUT Current Inventory Lot# Report

Place Vaccine Order

Transfer Vaccine to Another Practice

Enter Vaccine Return or Waste Information

Product Lot Expiration Report

INFLUENZA Vaccine

Order ID: F10566
Next Order Date: 10/31/2016
Ordering Disabled Reason: **There are shipments to receive**

PRINT OUT Current Flu Inventory Lot# Report

Submit Dose Admin Report / Flu Vaccine Order

Transfer Vaccine to Another Practice

Enter Vaccine Return or Waste Information

Receive Shipment from Distributor

| Order # | Shipped | Tracking Information | Packing Slip Delivery # |
|---------|------------|--|-------------------------|
| 10567 | 09/27/2016 | 1ZX1166Y10567 UPS | #10567 |
| 10567 | 09/27/2016 | 2ZX1166Y10567 UPS | #200010567 |
| 10567 | 09/27/2016 | 3ZX1166Y10567 UPS | #300010567 |
| 10567 | 09/27/2016 | 2DX1166Y10567 UPS 3DX1166Y10567 UPS | N/A (Direct-Ship) |

View Order History

Generate Returns Packing List

If a product shipment includes multiple boxes and packing slips for one order, you will need to receive each box/packing slip independently.

By Clicking on the Packing Slip Delivery # OSMOSSIS will open the receiving window for that packing slip only. Complete the entire receiving process for the individual packing slip before you move on to the next one.

The example on this page shows a delivery of refrigerator stable vaccines in three boxes and one delivery of frozen vaccines. As you can see the order ID is the same for all shipments, meaning they are all part of the same order.

Multiple Packages



Box #1 contains one vaccine that has two different lot numbers to fulfill the adult portion of the order

Box #2 contains 25 more doses for the adult portion of the order

Receive Vaccine Shipment

For Tracking Number: 1ZX1166Y10567 (UPS)

Date Shipment Received: *

Vaccine arrived within the allowable temperature ranges?: * Yes No

Receive Vaccine Shipment

For Tracking Number: 2ZX1166Y10567 (UPS)

Date Shipment Received: *

Vaccine arrived within the allowable temperature ranges?: * Yes No

Packing Slip Delivery #10567

Adult Vaccine Shipment Summary

| Vaccine Type/Line Item | NDC Code | Brand | Lot # | Shipped Doses | Recv'd Doses |
|------------------------|---------------|----------|-----------|---------------|---------------------------------|
| HPV9 | | | | | |
| 3 | 00006-4119-03 | Gardasil | | | |
| | | | 926152243 | 25 | <input type="text" value="25"/> |
| | | | B26152243 | 25 | <input type="text" value="25"/> |

Packing Slip Delivery #200010567

Adult Vaccine Shipment Summary

| Vaccine Type/Line Item | NDC Code | Brand | Lot # | Shipped Doses | Recv'd Doses |
|------------------------|---------------|----------|-----------|---------------|---------------------------------|
| HPV9 | | | | | |
| 3 | 00006-4119-03 | Gardasil | | | |
| | | | 926152243 | 25 | <input type="text" value="25"/> |

Pediatric Vaccine Shipment Summary

| Vaccine Type/Line Item | NDC Code | Brand | Lot # | Shipped Doses | Recv'd Doses |
|------------------------|---------------|----------|-----------|---------------|----------------------------------|
| HPV9 | | | | | |
| 17 | 00006-4119-03 | Gardasil | | | |
| | | | 926152243 | 100 | <input type="text" value="100"/> |

Multiple Packages



Box #3 contains the final 25 doses for the adult portion of the order

Receive Vaccine Shipment

For Tracking Number: 3ZX1166Y10567 (UPS)

Date Shipment Received: *

Vaccine arrived within the allowable temperature ranges?: * Yes No

Packing Slip Delivery #300010567

Adult Vaccine Shipment Summary

| Vaccine Type/ Line Item | NDC Code | Brand | Lot # | Shipped Doses | Rec'd Doses |
|----------------------------|---------------|----------|-----------|------------------|----------------|
| HPV9 | | | | | |
| 3 | 00006-4119-03 | Gardasil | 926152243 | 25 | 25 |

Save & Continue Later

Receive Shipment

Cancel

Box #4 contains the direct ship (frozen) portion of the order. We know how many boxes there are, but we have no way of knowing how many doses are in each box. Therefore, you must enter the total of ALL direct ship boxes on this one page.

For Tracking Numbers: 2DX1166Y10567 (UPS)
3DX1166Y10567 (UPS)

Date Shipment Received: *

Vaccine arrived within the allowable temperature ranges?: * Yes No

Packing Slip Delivery # N/A (Direct-Shipment)



This is a Direct-Ship multi-box shipment. Please enter the total quantities received from *ALL* boxes matching the displayed tracking numbers.

Adult Vaccine Shipment Summary

| Vaccine Type/ Line Item | NDC Code | Brand | Lot # | Shipped Doses | Rec'd Doses |
|----------------------------|---------------|---------|-----------|------------------|----------------|
| VAR | | | | | |
| 11 | 00006-4827-00 | Varivax | 926152243 | 110 | 110 |

Pediatric Vaccine Shipment Summary

| Vaccine Type/ Line Item | NDC Code | Brand | Lot # | Shipped Doses | Rec'd Doses |
|----------------------------|---------------|---------|-----------|------------------|----------------|
| VAR | | | | | |
| 27 | 00006-4827-00 | Varivax | C26152243 | 60 | 60 |
| | | | 926152243 | 50 | 50 |

Save & Continue Later

Receive Shipment

Cancel

Multiple Packages



Important final step required:

- Now that you have completed the presentation portion of the OSMOSSIS Self Study your next step is to re-activate your SSV Ordering capability.
- Click on the link below and you will be directed to a webpage requiring your SSV Pin and Medical License number associated with the practice.
- Once you enter the information and click on ACTIVATE you will see the Congratulations page. At this time your ordering capabilities will be available.



OSMOSSIS Training Complete

Congratulations, you have finished your training and you are ready to activate your SSV Ordering privilege. Please enter your PIN and License number below

PIN:

License No.:



OSMOSSIS Training Complete

Congratulations, you have activated your SSV Ordering privilege. Please [Click here to return to the SSV Login Page.](#)

[Click Here to be directed to the Activation page](#)